

PARKS AND RECREATION COMMITTEE

Date: 15 January 2024
Title: Finance Report
Contact Officer: Responsible Financial Officer (RFO)

Should Members have any queries about this report advance notice would be appreciated, in writing, by 5pm on the Friday before the meeting to allow for a full response at the meeting.

BACKGROUND

Detailed income and expenditure statements for budgets which are the responsibility of this committee are enclosed. The period to which this report relates is 1 April 2023 to 30 November 2023.

CURRENT SITUATION

A full review of the budgetary position was undertaken during the budget cycle. Most areas of interest were raised at the last meeting of this committee and at the extra-ordinary meeting of the council. The RFO would refer members to the finance/ budget reports which were approved at those meetings for further details.

Current year budget: In terms of the report presented at this meeting, the current year (2023/24) budget is that which was projected when the estimates were revised and agreed by the Council at its meeting on 8 January 2024. It should be noted that the revised estimates were produced by your officers in the autumn of 2023. This means that, with the year end (31 March 2024) rapidly approaching, there will be some cases where the actual spend to date exceeds the revised estimates. Conversely there will be other lines where actuals at year-end will not reach the revised estimate figure. Overall, the impact on budget should be broadly neutral when the year-end accounts are produced.

Members are reminded that expenditure is not necessarily incurred evenly over the course of the year. For example, the vast majority of expenditure in relation to nominal ledger code 4025 (insurance) is incurred in April each year when the annual premium is paid. There will also be similar patterns on the income side such as football and cricket pitch hires.

Estimates for 2024/25: These are shown in the report in the three columns on the right-hand side of the page. Following agreement of the budget the recharges have been processed and these are reflected in the estimates for 2023/24.

201 – SPLASHPARK

This shows the expenditure relating to the Splashpark at the Leys Recreation Ground.

Code 4012/201 – Splashpark water rates. Members will be aware of the significant challenges in operating the Splashpark this year. The facility was open during the summer season but the problems with the plant resulted in a much higher water rates charge than has been anticipated (£35,996 compared with £12,000 original and £31,900 revised). Note that the difference between revised budget and the actual year to date is that although very little water is now being used the practice is that the water supplier (Castle Water) invoice on an estimated usage to 31 March 2024; it is likely that when the adjustment invoice is issued there will be a credit back to the account.

Note also that the general fund position is such that it is not now proposed that this be funded from the earmarked reserve.

With improvement works which are planned ahead of the 2024/25 season the water charge should reduce back to previous levels or reduce to less than previous levels, depending on the scope of works undertaken.

204- BURWELL (QE2) SPORTS GROUND

Code 4037 – Ground maintenance. This relates to the costs of seeding the football pitches. This would previously have been costed to the grounds maintenance cost centre (606) and then reallocated via overhead charges (4895).

Now that the 2024/25 budget has been agreed and the Council has gone through a year with the new grounds maintenance arrangements, the intention is to review the way in which these and similar expenditures are allocated with a view more expenditure being directly charged to the relevant cost centre. Necessary adjustments to cost centre budgets would then be made.

SUMMARY FOR 2023/24

Overall, the management accounts show the following in relation to the current year:

	2023/24 Original budget- Jan. 23	2023/24 Projected estimate- Nov.23	2023/24 Year to date (Month 8)
Expenditure	£365,008	£340,629	£200,433
Less income	(£80,471)	(£79,772)	(£59,967)
Net expenditure	£284,537	£260,857	£141,166

The projected estimate for the current financial year is 8% below original net expenditure and therefore the financial position is favourable with the Committee's services being delivered within budget.

Expenditure to date is below the projected estimates. However, a portion of the underspend relates to budget lines which the Council has not needed to utilise this year due to careful asset management and also projects which are either in progress or have been delayed. Ahead of the year end your officers will be thoroughly examining the various budget lines and proposals will come forward following the financial year end (31 March 2024) for a number of these overspends to be transferred into the earmarked reserves to allow projects to continue and to provide for prudential reserves where expenditure has not been required this year but will in future years.

ENVIRONMENTAL IMPACT

The Council declared a Climate Change Emergency at its meeting on 26 June 2019; with this in mind Councillors should have due regard to the environmental impact of any decisions they make with regard to its facilities and services it operates.

Officers are continually assessing the environmental impact of services and assets to ensure where possible measures are taken to support the Council's climate declaration of carbon neutrality by 2028. This extends to the procurement of goods and services.

RISK

In decision making Councillors should give consideration to any risks to the Council and any action it can take to limit or negate its liability.

Members are reminded that collectively they are custodians of the public purse with most of the funding coming from the taxpayers of Witney. Therefore, Officers ensure they get best value, value for money, and comply with the Council's Standing Orders, Financial Regulations, and Procurement Policy.

FINANCIAL IMPLICATIONS

This report forms part of the Council's due diligence and a process in line with its Financial Regulations. The financial implications are detailed above and also in the attached appendices.

RECOMMENDATIONS

Members are invited to approve the report and the management accounts of the Committee's services to 30 November 2023.